



- Official -
2020 StairCraft Awards
Entry Form

ENTRY INSTRUCTIONS

Please help us by reading and following the instructions below carefully!

1. All companies must register online and pay a non-refundable entry fee prior to submission.
2. All entries must use the form below. Submit a separate form for each category entered. *Handwritten or scanned forms will not be accepted, to facilitate in the electronic compilation of the ballot.*
3. Read the rules carefully, then on page 2 of this form, type no more than 35 words for each contest criteria in support of your submission: (words will be counted by the word count function in MS Word)
 - a. Aesthetic Value
 - b. Stair Safety
 - c. Quality of Workmanship
 - d. Technical Challenge
4. Photo submission files must be in .jpg format and sized properly. Please consult a graphics expert to ensure your entry photos are of the specified size. Pictures not sized properly will be returned for sizing and may result in the entry being disqualified. Photos cannot be formatted in any way, e.g. no borders, etc. Photos cannot contain any identifiers, logos, or text.
 - a. Submit one large 8x10 and four small 2x2.5
OR
 - b. Submit one large 10x8 and four small 2.5x2
 - c. Photos files are to be named in the following format:
<company name> <award category> <size>
example: Daves Stairshop - best curved - large.jpg
5. Save completed entry form with the file name: <company name> <award category>. Attach the entry form, the large and small photo files to an individual email for each entry with the subject line *StairCraft Entry <company name> <award category>*. **Send to SMA@Stairways.org, ONLY!**
6. Entries received in any other format than as described above may be returned for resubmission. Resubmitted entries must be received by the contest deadline or will not be included on the ballot.

DEADLINES

January 10, 2020: Deadline for Early Registration ***Save \$10 per entry***

February 10, 2020: Deadline for Final Registration

February 14, 2020: All Entry Forms and Photo Submissions Due



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ENTRY FORM

Company Name:

Project Name:

Date Project Completed:

Project City/State:

Code applicable to Project:

Award Category:

Aesthetic value:

Stair safety:

Quality:

Technical challenge:

NOTE: Thoroughly proof text above and verify word count. Each paragraph will be cut at 35 words and pasted to the entry ballot. Do not format the text in any way.

I hereby acknowledge the rules and submission requirements of the SMA StairCraft Awards and authorize this entry with complete understanding of the responsibilities of entrants and award recipients.

Contact Name:

Date:

Contact Phone: